



PRINCE MIESZKO I POZNAŃ MEDICAL UNIVERSITY OF APPLIED SCIENCES

IREGULATIONS ON BENEFITS FOR STUDENTS OF PRINCE MIESZKO I POZNAŃ MEDICAL UNIVERSITY OF APPLIED SCIENCES

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Chapter I: General Provisions

§ 1

Pursuant to Art. 95 of the Act of 20 July 2018 – Law on Higher Education and Science (consolidated text: Journal of Laws of 2023, items 742, 1088, 1234, 1672, 2005; of 2024, items 124, 227, 1089), in agreement with the student government, these Regulations on determining the amount, granting, and payment of financial aid benefits for students of Prince Mieszko I Poznań Medical University of Applied Sciences, as well as the manner of documenting a student's financial situation, hereinafter referred to as the "Regulations", are hereby established.

§ 2

1. The financial aid system covers all full-time and part-time students of Prince Mieszko I Poznań Medical University of Applied Sciences.
2. Students may apply for financial aid granted from state budget funds in the form of:
 - 1) social scholarship,

- 2) Rector's scholarship,
 - 3) scholarship for persons with disabilities,
 - 4) emergency financial aid.
3. Under the rules specified in Art. 359 et seq., a student may apply for the Minister's scholarship for outstanding achievements.

§ 3

1. The benefits listed in § 2 (2.) (1–3) above are granted for a semester or an academic year, with the proviso that the scholarship for persons with disabilities may be granted exclusively for the validity period of the disability certificate.
2. A student may receive the financial aid benefits listed in § 2 (2.) (1–3) in a given academic year for a period of up to 10 months, and when the education lasts one semester, for a period of up to five months.
3. The entitlement to the benefits listed in § 2 (2.) (1–3) is applicable for no longer than 12 commenced semesters, regardless of whether the student received the scholarship or not. This period includes semesters of leave from studies provided for in the Study Regulations.
4. Scholarships are granted at the request of the student.
5. Complete applications for scholarships specified in § 2(2)(1–3) are submitted by students once per semester.
6. Emergency financial aid is a one-time benefit and may be granted twice during an academic year to a student who, due to random events, finds themselves temporarily in a difficult financial situation.
7. The scholarship for persons with disabilities may be received by a student due to a disability confirmed by a decision of a competent body on disability, a decision on the degree of disability, or a decision referred to in Art. 5 and Art. 62 of the Act of 27 August 1997 on Vocational and Social Rehabilitation and Employment of Disabled Persons (consolidated text: Journal of Laws of 2024, items 44, 858, 1089, 1165).
8. The scholarship referred to in § 2 (3.) is granted by the relevant minister for the entire academic year, unless the last year of studies, according to the curriculum schedule, lasts one semester.

9. The benefits referred to in § 2 (2.) (1–3) are paid monthly, while the Minister's scholarship for outstanding achievements is paid as a one-off lump sum.
10. In the event that funds from the state budget are transferred late, scholarship disbursements shall also include back payments for the overdue period.

§ 4

1. A student may receive a social scholarship, a scholarship for persons with disabilities, and emergency financial aid throughout the entire period of study, starting from the first year of study, subject to § 4 (2.) below.
2. The Rector's scholarship for distinguished academic performance, scientific achievements, or sports achievements in competition at least at the national level, as well as the Minister's scholarship for outstanding achievements, may be received by a student only from the second year of study, unless within one year of completing first-cycle studies they begin first-year second-cycle studies and on this basis are entitled to receive the aforementioned benefits in the first year of these studies.
3. A student may receive several financial aid benefits simultaneously, e.g., a social scholarship concurrently with the Rector's scholarship and a scholarship for persons with disabilities.
4. A student studying simultaneously in several fields of study may receive a social scholarship, a scholarship for persons with disabilities, emergency financial aid, the Rector's scholarship for distinguished academic performance, scientific achievements, or sports achievements at least at the national level, and the Minister's scholarship for outstanding achievements in only one field of study indicated by them.
5. The student is obliged to submit a declaration stating that they do not receive financial aid benefits in more than one field of study.
6. A student who, after completing one field of study, continues their education in a second field of study, is not entitled to the benefits referred to above, unless they continue their education after completing first-cycle studies in order to obtain a master's degree or equivalent, but for no longer than three years.
7. The total monthly amount of the social scholarship and the Rector's scholarship for the best students cannot exceed 38% of a professor's salary.

§ 5

1. The right to financial aid expires in the event of:
 - 1) the student's death,
 - 2) removal from the student list,
 - 3) resignation from studies,
 - 4) graduation,
 - 5) loss of eligibility.
2. A student receiving financial aid is obliged to immediately notify the university of the occurrence of the circumstances referred to in § 4(4) and (6) above.

§ 6

1. The following bodies operate within the university:
 - 1) Scholarship Committee,
 - 2) Appeal Scholarship Committee.
2. The Scholarship Committee is appointed by the Rector for a period of 12 months from among university employees and students delegated by the university student government body, with students constituting the majority of the committee composition.
3. The Appeal Scholarship Committee is appointed by the Rector for a period of 12 months from among university employees and students delegated by the university student government body, with students constituting the majority of the appeal committee composition.
4. The Chairperson of the Committees referred to in section 1 is always a university employee who is an academic teacher or an administrative staff member.
5. Decisions issued by the committees referred to in section 1 are signed by the chairpersons of the committees or vice-chairpersons authorized by them.
6. The term of office of the committees begins on October 1 of each year.
7. Supervision over the committees referred to in section 1 is exercised by the Rector.

§ 7

1. A student applying for financial aid benefits shall submit a complete application to the appropriate Dean's Office, within the deadline set by the Rector (using the forms attached to these regulations: Annex No. 1 – application for a social scholarship, Annex No. 2 – application for the Rector's scholarship, Annex No. 3 – application for a scholarship for persons with disabilities, Annex No. 4 – application for emergency financial aid, together with the required documents concerning the grant of a specific type of benefit).
2. The list of student ID numbers (album numbers) of students who received a scholarship shall be posted on the notice board or on the university website no later than 14 days after the meeting of the Scholarship Committee.

§ 8

1. A student may appeal against a decision of the Scholarship Committee to the Appeal Scholarship Committee within 14 days from the date of receipt of the decision. The appeal is submitted through the Scholarship Committee.
2. Against the Rector's decision regarding the scholarship for the best students, an application for reconsideration of the case by the Rector may be submitted within 14 days from receipt of the decision.
3. A decision taken in appeal proceedings may be appealed by the student to the competent Voivodeship Administrative Court.
4. The Scholarship Committee and the Appeal Scholarship Committee shall meet no less than twice a year and are obliged to consider incoming applications regarding financial aid benefits listed in § 2 (2.) (1–4).
5. The scholarship specified in § 2 (3.) is granted by the relevant minister at the request of the Rector.

Chapter II: Social Scholarship

§ 9

1. A social scholarship is granted to a student in a difficult financial situation upon their application submitted to the Dean's Office.
2. The amount of income entitling a student to apply for a social scholarship is established by the Rector in consultation with the student government by way of an order.
 - 1) The monthly income per family member established at the university cannot be higher than 45% of the minimum wage established as of January 1 of the year preceding the academic year for which the social scholarship is granted.
 - 2) The monthly income per family member established at the university cannot be lower than 1.30 times the amount referred to in Art. 8 (1) (2) of the Act of 12 March 2004 on Social Assistance (consolidated text: Journal of Laws of 2023, items 901, 1693, 1938) and higher than 1.30 times the sum of the amounts specified in Art. 5 (1) and Art. 6 (2) (3) of the Act of 28 November 2003 on Family Benefits (consolidated text: Journal of Laws of 2023, items 390, 658, 852, 1429).
3. To the application for a social scholarship, the student is required to attach a certificate of income of their own and of family members sharing a common household.
4. When determining the income amount entitling a student to apply for a social scholarship, income earned by the following persons shall be taken into account:
 - 1) the student,
 - 2) the student's spouse, as well as minor children dependent on the student or their spouse, children receiving education up to 26 years of age (and if the 26th year falls in the last year of studies, until their completion), and disabled children regardless of age,
 - 3) parents, legal or factual guardians of the student, and minor children dependent on them, children receiving education up to 26 years of age (and if the 26th year falls in the last year of studies, until their completion), and disabled children regardless of age.

5. The amount of income of each family member requires documentation from the competent Tax Office.
6. The monthly income per person in the student's family entitling them to apply for a social scholarship shall be determined according to the rules specified in the Act of 28 November 2003 on Family Benefits, taking into account section 4, provided that the following are excluded from income:
 - 1) financial aid benefits for students and doctoral students received under the provisions of the Law on Higher Education and Science,
 - 2) scholarships granted to pupils, students, and doctoral students under:
 - a) European Union structural funds,
 - b) non-repayable funds originating from assistance provided by member states of the European Free Trade Association (EFTA),
 - c) international agreements or executive programs prepared for such agreements, or international scholarship programs,
 - 3) financial aid benefits for pupils received under the Act of 7 September 1991 on the Education System,
 - 4) social scholarships granted by other entities referred to in Art. 21(1)(40b) of the Personal Income Tax Act of 26 July 1991 (consolidated text: Journal of Laws of 2024, items 226, 232, 854, 858, 859, 863).
7. A student who does not maintain a common household with any of their parents, legal, or factual guardians, and has confirmed this fact in a submitted declaration, may apply for a social scholarship without showing income earned by these persons if they meet one of the following conditions:
 - a) has reached 26 years of age,
 - b) is married,
 - c) has dependent children as referred to in Art. 1 (1) (d) of the Law on Higher Education and Science,
 - d) had a permanent source of income in the last tax year,
 - e) has a permanent source of income in the current year,
 - f) their monthly income in the periods referred to in points (a) and (b) is higher than or equal to 1.15 times the sum of the amount specified in Art. 5(1) and the

amount specified in Art. 6(2)(3) of the Act of 28 November 2003 on Family Benefits (consolidated text: Journal of Laws of 2023, items 390, 658, 852, 1429).

8. In the event that income from running an agricultural holding is used to determine the income entitling the student to apply for a social scholarship, this income shall be determined based on the area of agricultural land in conversion hectares and the average income from work in individual agricultural holdings per 1 conversion ha, announced pursuant to Art. 18 of the Agricultural Tax Act of 15 November 1984 (consolidated text: Journal of Laws of 2024, item 1176). If income is obtained both from an agricultural holding and non-agricultural sources, these incomes shall be added together.
9. In justified cases, the Scholarship Committee or the Appeal Scholarship Committee may demand a certificate from the Social Welfare Center regarding the income and asset situation of the student and the student's family, and take this situation into account when assessing whether the student meets the criterion referred to in section 1.
10. In the event of failure by the student to provide the certificate referred to in section 9, the Scholarship Committee or the Appeal Scholarship Committee may request explanations from the student. Failure to submit explanations within the set deadline results in the refusal to grant a social scholarship.
11. A full-time student in a difficult financial situation may receive an increased social scholarship on account of residing in a student dormitory or a facility other than a student dormitory, if daily commuting from their permanent place of residence to the university would prevent or significantly impede their studies. In the aforementioned situation, a full-time student may also receive an increased scholarship on account of residing with a non-working spouse or child in a student dormitory or a facility other than a student dormitory.
12. The student is obliged to inform the Scholarship Committee of changes in the amount of income that justify granting the scholarship.

Chapter III: Rector's Scholarship

§ 10

1. The Rector's scholarship may be received by a student who has achieved distinguished academic performance, scientific or artistic achievements, or sports achievements in competition at least at the national level.
2. A student admitted to the first year of studies in the year of taking the secondary school exit exam (matura), who is an international Olympiad winner or a laureate/finalist of a central-level Olympiad referred to in the regulations on the education system, may apply for the Rector's scholarship if the profile of the Olympiad corresponds to the scientific discipline to which the field of study is assigned.
3. When calculating grade point averages, all grades from examinations and course credits required in a given academic year shall be taken into account.
4. When assessing artistic and sports achievements referred to in section 1, students' involvement in university activities is also taken into account.
5. The Rector's scholarship cannot be granted if the student repeated a year or conditionally passed a semester/academic year.

Chapter IV: Scholarship for Persons with Disabilities

§ 11

1. The scholarship for persons with disabilities may be received by a student on account of a disability confirmed by a decision of a competent body on disability, a decision on the degree of disability, or a decision referred to in Art. 5 and Art. 62 of the Act of 27 August 1997 on Vocational and Social Rehabilitation and Employment of Disabled Persons (consolidated text: Journal of Laws of 2024, items 44, 858, 1089, 1165).

The student is obliged to submit such a decision to the university as an attachment to the benefit application.

Chapter V: Emergency Financial Aid

§ 12

Emergency financial aid may be granted upon the request of a student who, due to random events, finds themselves temporarily in a difficult financial situation. This benefit is not granted if the difficult financial situation is not caused by a random event, but merely by a general difficult financial situation — in such a case, the student may apply for a social scholarship. A random event may be, for example, the death or serious illness of a family member, job loss, natural disasters (e.g., fire, flood), etc., as a result of which the student finds themselves in a difficult financial situation.

Chapter VI: Final Provisions

§ 13

The Regulations enter into force at the beginning of the 2024/2025 academic year, by resolution of the University Senate, after obtaining a positive opinion from the student government.

§ 14

Matters not regulated within these Regulations shall be determined by the Rector in the form of an order.

Appendixes:

- 1) Application for a social scholarship.
- 2) Application for the Rector's scholarship.
- 3) Application for a scholarship for persons with disabilities.
- 4) Application for emergency financial aid.